

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF MARCH 22, 2018 MEETING**

The meeting was called to order at 5:15 p.m. in the Bishop Ryan Library.

I. Opening Prayer: Fr. Waltz

II. Roll Call – Brenda Nush

Members Present: Fr. Harvey, Fr. Bruce Krebs, Jarid Lundeen, Melissa Olson, Kathy Wald, Fr. Richter, Fr. Waltz
Members Absent: Bishop Kagan, Fr. Doug Krebs, Dawn Palumbo, Mary Prough,
Ex-Officio Members Present: Chase Lee, Fr. Nelson, Brenda Nush, Tanya Steckler
Ex-Officio Absent: Dean Rubbelke, Steve Lipp, Jaimie Brunner
Guests: None

III. Recommended Action

A. Motion to accept minutes of the February 22, 2018 regular meeting by Kathy Wald, second by Fr. Richter. Motion passes with all members present voting yes.

B. Motion to accept the financial statements for February 2018 by Melissa Olson, second by Kathy Wald. Motion passes with all members present voting yes.

C. Additions/Changes to the Agenda: None

IV. Old Business

A. 2nd Reading 2018-19 School Budget: Motion to accept with no changes from prior meeting by Fr. Bruce Krebs, second by Kathy Wald. Motion passes with all members present voting yes.

B. 2nd Reading 2018-19 Handbook Changes: Motion to accept as printed by Fr. Justin Waltz, second by Fr. Bruce Krebs. Motion passes with all members present voting yes.

C. 2nd Reading – 2018-19 School Calendar – with Changes: Motion by Fr. Bruce Krebs to move December 21 day off to March 15, second by Jarid Lundeen. Motion passes with all members present voting yes. Motion by Fr. Waltz to accept 2nd reading with changes, second by Fr. Bruce Krebs. Motion passes with all members present voting yes.

V. New Business

A. 2018-19 Facility Fees: Motion by Jarid Lundeen to accept the recommended fee schedule from Fr. Nelson and the Finance Committee for custodial fees and building usage fees for 3rd party entities, second by Fr. Richter. Motion passes with all members present voting yes.

B. President Evaluation: Following discussion, board recommends using last year's format to evaluate the President's position as no job description has come from the Bishop yet. Fr. Waltz assures Board that one will be in place by next school year.

C. New Member Nominations: Three names were brought forth by various board members for consideration. It is the recommendation that this member have strong financial experience for a possible upcoming Capital Campaign.

D. Cooler Renovations: Bids were presented to the Finance Committee this month for consideration for the renovation/replacement of the walk-in fridge and freezer. Committee recommends asking for additional bidders for comparison. This will have an estimated cost of \$35 - \$40,000. The hot lunch program will have most of this covered, any additional funds will be borrowed from the General Fund, with the intention of paying this back by the end of the following school year.

Next Meeting Date: April 26th at 5:15 p.m. set for next meeting date, Fr. Fred Harvey will be absent.

VI. School Reports

A. Elementary: Tanya Steckler – No additions to written report.

B. High School: Mr. Lee – No additions to written report.

C. Advancement: Steve Lipp – No additions to report.

D. Marketing and Enrollment: Jaimie Brunner absent, Mrs. Steckler reports: 83 of 105 spots full and 4 of 7 classes in pre-school are full. 16 registered in Kindergartners to date, 2 new at elementary and 3 new in middle school. To date 4 current students are leaving the area. March 8 was Prospective Student Day, 27 visitors attended, with 11 strong prospects.

E. Chaplain's: Fr. Doug Krebs absent, no additions to written report.

F. President: Fr. Nelson – distributed a draft of the List of Goals resulting from the Strategic Planning Weekend that was modified during a comment section with the Faculty of 3/21/18.

VII. Committee Reports

A. Finance: Financials and checks were discussed and approved at last week's meeting. Third draft of the Budget, was approved to submit to the Board.

B. Staff & Student Policies: No report.

C. By-Laws: No report.

E. Foundation: No report.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

H. Evaluations Committee: Will be meeting this month.

Comments:

Meeting adjourns at 6:45 p.m. Board moves to Executive Session.

Fr. Fred Harvey, Vice-President