

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF NOVEMBER 30, 2017 MEETING**

The meeting was called to order at 5:15 p.m. in the Bishop Ryan Library.

I. Opening Prayer: Fr. Bruce Krebs.

II. Roll Call – Brenda Nush

Members Present: Fr. Harvey, Fr. Bruce Krebs, Fr. Douglas Krebs, Jarid Lundeen, Melissa Olson, Dawn Palumbo, Fr. Richter, Kathy Wald, Fr. Waltz.

Members Absent: Bishop Kagan

Ex-Officio Members Present: Chase Lee, Fr. Nelson, Brenda Nush, Tanya Steckler, Jaimie Brunner

Ex-Officio Absent: Dean Rubbelke, Steve Lipp

Guests: Roger Coleman

III. Recommended Action

A. Motion to accept minutes of the October 26, 2017 regular meeting by Dawn Palumbo, second by Fr. Waltz. Motion passes with all members present voting yes.

B. Motion to accept the financial statements for October 2017 by Melissa Olson, second by Fr. Waltz. Motion passes with all members present voting yes.

C. Additions/Changes to the Agenda: Member needed; Girls Softball; remove World Classroom from Agenda

IV. Old Business

A. None

V. New Business

A. 2018-19 Pre-School Tuition – 2nd Reading: Motion by Jarid Lundeen to accept proposed rates, second by Fr. Waltz. Motion passes, all members voting yes.

B. 2018-19 K-12 Tuition – 1st Reading: Motion by Fr. Bruce Krebs to accept proposed rates, second by Fr. Waltz. Motion passes, all members voting yes. Fr. Nelson stated that the family volunteer hours will be added to the enrollment package and tuition statements as well this year.

C. Board Member: Due to added responsibilities and increased travel with her job, Kim Hrichena has resigned from her board position effective November 2017. A new board member will need to be appointed to fill the 1 and ½ year term remaining. Fr. Nelson requests pastors to present names for board approval at next meeting. Suggested skill set for this position – someone to help with Capital Campaign, public relations, a millennial or a gray-hair.

D. Girls Softball: Roger Coleman requests to petition NDHSAA to move Softball from Class A to Class B. With 18-21 girls planning to participate in the sport this spring – Class A requires schools to fill two teams of 9 players at the same time – if injuries occur we would not have enough to fill positions. Parents Marissa Albertson and Mark Kramer then spoke in favor of the decision. Motion by Jarid Lundeen to approve Mr. Coleman to petition High School Activities to move Softball to class B effective this spring, second by Kathy Wald. Motion passes, all members voting yes.

Next Meeting Date: January 25th at 5:15 p.m. set for next meeting date. No December meeting set.

VI. School Reports

A. Elementary: Tanya Steckler – No additions to written report.

B. High School: Mr. Lee – Surrey School has approached for a co-op agreement in golf. They have one student requesting to join – will pay \$100 Activity Fee and ¼ of Coaching Salary. **Motion** by Dawn Palumbo to accept agreement, second by Melissa Olson. Motion passes, all members voting yes.

C. Advancement: Steve Lipp – No additions to written report.

D. Marketing and Enrollment: Jaimie Brunner: Preparing pre-school packets; keeping up website; working on school's coat of arms.

E. Chaplain's: No additions to written report.

F. President: Working on snow removal plans and working on gathering and collating information for the group members of the Strategic Plan.

VII. Committee Reports

A. Finance: Financials and checks were discussed and approved at last week's meeting. Discussed forming a Scrip committee to help boost sales. Approved quote to purchase coil for air conditioning system in the elementary at a projected cost of \$5500 to \$6000 installed. Installation to take place late spring – early summer.

B. Staff & Student Policies: Will be working on handbook wording changes regarding the pants and being able to purchase locally.

C. By-Laws: No report.

E. Foundation: No report.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

Fr. Harvey leaves at 6:25 p.m.; Dawn Palumbo takes chair position for remainder of meeting.

Comments: Jarid Lundeen spoke on the recruitment plans for next year, establishing 20 scholarships @ 60% 1st year; 30% 2nd year; regular price following years. We would target grades 6-7-8 on a first come, first serve basis. Requests the priests to identify students in those grades from their parishes currently not attending Bishop Ryan.

Meeting adjourns at 6:40 p.m.

Fr. Fred Harvey, Vice-President