

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF JULY 20, 2017 ANNUAL MEETING**

The meeting was called to order at 5:20 p.m. in the Bishop Ryan Library.

I. Opening Prayer: Fr. Richter. Fr. Richter then introduced Brandon Wolf, seminarian, guest at the Board Meeting

II. Roll Call – Brenda Nush

Members Present: Bishop Kagan, Fr. Harvey, Kim Hrichena, Jarid Lundeen, Melissa Olson, Fr. Richter, Kathy Wald, Fr. Waltz.

Members Absent: Fr. Bruce Krebs Fr. Douglas Krebs, Dawn Palumbo

Ex-Officio Members Present: Jaimie Brunner, Chase Lee, Fr. Nelson, Brenda Nush, Tanya Steckler, Steve Lipp,

Ex-Officio Absent: Dean Rubbelke

Guests: Brandon Wolf, Seminarian

III. Recommended Action

A. Motion to accept minutes of the June 2017 regular meeting by Richter, second by Kathy Wald. Motion passes with all members voting yes.

B. Motion to accept the financial statements for June 2017 by Fr. Waltz, second by Kim Hrichena. Motion passes with all members voting yes.

C. Additions/Changes to the Agenda: None

IV. Old Business

A. None

V. New Business

A. Election of Officers: Bishop Kagan announced Fr. Fred Harvey and Dawn Palumbo have both consented to additional terms. No further nominations were received, unanimous ballot cast.

B. 2017-18 Budget was received.

C. Curbing Project: Due to south side ramp in front of the school having traffic flow issues, bids were gathered for proposal to widen the ramp. Fr. Nelson stated he has raised \$21,000 towards the project. Fr. Richter motions to move forward with the lowest bid from Minot Paving for \$25,725. Kathy Wald seconds the motion. Motion passes with all members voting yes.

D. By-Law Changes: By-Law changes were accepted, with Bishop Kagan signing the acceptance page.

Next Meeting Date: Due to the start of school and the priest's conference, August meeting will be held on September 7th at 5:15.

VI. School Reports

A. Elementary: Tanya Steckler - No further discussion on written report, Mrs. Magnuson adding 3rd level in Catechesis of Good Shepherd; brought samples of new English-Language texts. Title 1 and 2 changes discussed

B. High School: Mr. Lee – No further discussion on written report; verbal commitment from Spanish and Science positions received – should be in next week with signed contracts. With these two contracts all positions will be filled.

C. Advancement: Steve Lipp – distributed Advancement Plan Draft, asked members to look over, and then discuss at the next board meeting.

D. Marketing and Enrollment: Jaimie Brunner – 6 spots open for pre-school for next year; 31 students have registered for Kindergarten with possibly 3 more coming. Kindergarten through grade 5 has doubled in the last 5 years.

E. Chaplain's: Fr. Doug Krebs in Peru this week with two BRCS students but will be back in time for the Chaplain's retreat in August.

F. President: Fr. Nelson discussed the need for a solid Strategic Plan. Funding would be \$16,000 plus travel expenses. Fr. Nelson commented that his position should be 80% Advancement and 20% Education, this past year was close to the opposite, but plans on much more focus in Advancement this year.

VII. Committee Reports

A. Finance: Financials and checks were discussed and approved at last week's meeting.

B. Staff & Student Policies: No report.

C. By-Laws: No report

E. Foundation: Meets next week.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

Comments: Fr. Nelson informs the Board that the Advancement Plan needs board approval and may require budget amendments.

Closing Prayer: Fr. Harvey

Bishop Kagan, President
S/Fr. Fred Harvey, Vice-President