

# **BISHOP RYAN CATHOLIC SCHOOL MINUTES OF JULY 28, 2016 MEETING**

The meeting was called to order at 5:15 p.m. in the Bishop Ryan Library.

## **I. Opening Prayer:** Fr. Richter

## **II. Roll Call** – Brenda Nush

Members Present: Kevin Bohl, Fr. Harvey, Kim Hrichena, Fr. Bruce Krebs, Fr. Doug Krebs, Dawn Palumbo, Fr. Richter, Kathy Wald, Shane Zaback

Members Absent: Bishop Kagan, Fr. Waltz

Ex-Officio Members Present: Jaimie Brunner, Steve Lipp, Fr. Nelson, Brenda Nush, Tanya Steckler

Ex-Officio Absent: Bruce Kramer, Chase Lee

Guests:

## **III. Recommended Action**

**A.** Motion to accept minutes of the June 2016 regular meeting by Kevin Bohl and second by Kathy Wald. Motion passes with all members voting yes.

**B.** Motion to accept the financial statements for June 2016 by Kevin Bohl, second by Kim Hrichena. Motion passes with all members voting yes.

**C.** Additions to the Agenda: None

## **IV. Old Business**

**A.** By-Laws – 2nd reading: Motion to accept as submitted by Fr. Bruce Krebs, second by Kevin Bohl. Motion passes with all members voting yes. Fr. Harvey distributed signature page for all members present to sign and will get signatures from absent board members.

## **V. New Business**

**A.** Receiving 2016-17 Budget: Bishop Kagan approves 2016-17 Budget via email to Fr. Harvey.

**B.** Election of Officers: Fr. Harvey reappointed as Vice-President; Dawn Palumbo for Secretary Position – Fr. Bruce Krebs moves nominations cease and a unanimous vote was cast to approve. Secretary duties include running meetings when VP absent, minutes during executive sessions; signer on bank accounts.

## **Next Meeting Date: August 25, 2016**

## **VI. School Reports**

**A.** Elementary: Mrs. Steckler – last elementary teaching positions filled by Stephanie Benkoski and Anne-Marie Christianson and elementary aide Jennifer Steckler.

**B.** High School: Mr. Lee absent – written report includes academic conference dates have been set for Aug 10, 11, 17 & 18 from 9 to 3 and a revised academic eligibility policy for presentation at the August meeting.

**C.** Advancement: Steve Lipp: The annual appeal resulted in \$81,367 from 230 donors; \$35,000 was raised for teacher endowment; \$100,000 for buses. Alumni socials; reunions and Hogan society planning.

**D.** Marketing and Enrollment: Jaimie Brunner – 42 students leaving including 23 graduates – 47 new students to date; exit interviews with families are coming in and exit faculty interviews were mailed out to staff members not returning. Back to school packets are out; work on the Encore store getting started.

**E.** Chaplain's: Fr. Doug Krebs – have been to Rome and to Peru with students during the summer trips; received a warm welcome from those he met so far, looking forward to school starting and a great year.

**F.** President: Faculty will be attending in-service at the University of Mary on August 22nd; classroom modular considered for the school; working with Steve Lipp on alumni relations, the Board of Regents and a calendar of advancement events for this year which will include Fargo, Bismarck, Minot, Phoenix and Minneapolis. Bishop Ryan Partners with Parents Initiative – vision, mission and 1st year goals were presented. Special Ed costs will be higher than anticipated this year; will use the overage from the president salary to cover the shortfall. Met to discuss emergency situations with Ward County Emergency at Minot State this week August 23rd set for Bishop Ryan In-Service. Plan to meet with Foundation in September to present a funding request for Wealth Engine. Fr. Nelson will contact the Planning Commission for written confirmation on the portable location.

## **VII. Committee Reports**

**A.** Finance: Met this month to review year-end financials; approved \$2800 to fund the Partners with Parents expenses requested by Fr. Nelson.

**B.** Staff & Student Policies: No report

- C. By-Laws: see New Business.
- E. Foundation: Bruce Kramer – No report
- F. Delegate: no report.
- G. Long Range Planning Committee: No report.

Comments: Fr. Harvey distributed the Job Description Draft for the President's position from Bishop Kagan and asked board members to read and send any comments or suggestions to Fr. Fred to forward to the Bishop.

**Closing prayer** – Fr. Nelson

Meeting adjourns 6:10 p.m.